

**PROBATES & ESTATES SERVICES, MANILAQ ASSOCIATION,
PO BOX 256, KOTZEBUE, AK 99752**

WILL QUESTIONNAIRE Today's Date: _____

PART I: BACKGROUND INFORMATION

*In this first part, we will need detailed information of your background. Please answer each question completely. The laws regarding wills can be complicated, and so **every question is important**. If you do not know the answer to a question, write "don't know" in the space for the answer. **Please do not leave any blank spaces.***

1. Your legal name, including middle names: _____
2. List any nicknames if you are known by any: _____
3. Mailing address: _____
4. Telephone: (Home) _____ (Work) _____
5. Date of Birth: _____ 6. Place of Birth: _____
7. Marital status: Married ___ Divorced ___ Widowed ___ Separated ___ Single ___

8. If you have ever been married, complete the following:

Name and ethnicity of spouse (if native, specify what type)	Date of marriage	Still married?	How Ended (death/divorce)	Date ended
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

10. List the names of all your living children, including those by a prior marriage, those you adopted and adopted out and any step-children: **ADDRESSES IMPORTANT!!!** (If there are no children, list your parents and siblings instead..)

Name/Address	DOB	Natural, Step or Adopted/Adopted out (Adopted to/from, Cultural/Tribal/State)	Marital Status
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

13. List the names of all your deceased children, including those by a prior marriage, adopted and adopted out and step- children:

Name	DOB	Natural, Step, or Adopted/Adopted Out (Adopted to/from, Cultural/Tribal/State)	Marital Status

14. If any of your deceased children has surviving children, list the names of children (your grandchildren) and indicate who the parent is: **ADDRESSES IMPORTANT!!!**

Surviving Grandchild	Grandchild's Deceased Parent	Address

15. List the names of any grandchildren that you wish to give any property to:

Name/DOB	Address (IMPORTANT)	Name of Parent
List first choice		

List second choice _____

PART II: PROPERTY DISTRIBUTION

*We now come to the important part of listing all the property you own by yourself or jointly, including bank accounts, land claims, stock, life insurance, boats, fishing gear, limited entry permit, automobiles, houses and lands, native allotments, guns, tv sets, jewelry, etc.. Keep in mind that you can give each item to one person if you wish, or you can give it to several people to divide. It's entirely your choice. The only thing you can't divide is a limited entry permit. Also, **you will need first and second choices** just in case the person you list as first choice becomes deceased or is unable to accept your gift at the time of your death.*

16. List regional and village enrollment of Alaska Native Claims Settlement Act (ANCSA) stock if owned:

Regional _____ Village _____

List any other stocks, bonds, notes or mortgages if owned: _____

Name who you want to give your ANCSA Land Claims to and which regional and/or village stock is in and number of shares the person(s) will receive:

Name	Number of Shares	Region/Village
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List first choice _____

List second choice: _____

17. List HUD or Housing Authority if buying one through them or other houses or lands if owned:
(list whose name house and land is currently in and if paid off - Native allotments will be listed separately on next page)

HUD/Housing Authority	Other homes or lands	Tract, Lot, Block Numbers, street and city
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List who you want the house(s) and land(s) to go to: _____

List second choice: _____

18. List Native Allotments and numbers that you applied for or if you inherited them from someone else:

Allotment Location	Allotment Number	Allotment Application Approved/Denied
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List who you want allotment(s) to go to: _____

List second choice: _____

If your native allotment or Townsite lot is being willed to a non-native, it will go to the person(s) in an unrestricted status (not protected from taxation). You might want to consider leaving a life estate to that person. He or she could use the land and income during their lifetime and when they pass away, the land would revert to remainderman (Native children, etc.)

19. List Townsite lots and if you applied for it or inherited from someone else:

Location of Townsite Lot	Townsite Lot Number	Application approved/denied
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List who you want Townsite lot(s) to go to:

List second choice: _____

Is that who you want your life insurance money to go to? _____ Second choice _____

20. List boats, skiffs, outboards, fishing gear, cars, trucks, four-wheelers, snowmachines, etc.:

Description (year, brand, etc.)

Who you want it to go to

List first choice: _____

List second choice: _____

21. List limited entry permit if you have one and who you want to give it to (only one person):

Description

Who you want it to go to

List second choice: _____

22. List any rifles or guns, television sets, VCRS, DVD players, etc.:

Description

Who you want it to go to

List first choice: _____

List second choice: _____

23. List any property of value (traps, jewelry, family heirlooms, antiques, etc.) if you wish to:

Description

Who you wish to give them to

List first choice: _____

List second choice: _____

24. Finally, there will be a special section in your will called a “residue” clause. This covers anything in your will that you may have forgotten to mention now and anything that you may acquire in the future. You can give your “residue” to one person or divide it equally to several people.

Person(s): List first choice & Address:

List second choice & Address:

PART III: MISCELLANEOUS INFORMATION

25. You must now select the “executor” of your estate. The executor is the person who is responsible for taking care of your property after you die, and seeing that everything is distributed properly. The executor may be a spouse, relative, personal or business friend, etc. It should be an adult. It will be this person’s job to contact a lawyer after you pass away. The most important thing is to pick a person you trust. It is recommended that the executor be a resident of Alaska.

Name, address and relationship of executor or executrix:

List second choice & address:

26. If you have minor children at the time of your death, and your spouse has already passed away, it is important that you name an adult to be the “legal guardian” to take of your minor children. *THIS IS A VERY IMPORTANT QUESTION.* You and your spouse should talk over this matter together and agree between the two of you as to who should raise your children if something should happen to the both of you. You should also talk with any person who would be a guardian to make sure they are willing to do it. Please list the name, mailing address, and relationship of the adult person whom you desire to be the guardian

of your children:

List first choice and address:

List second choice and address:

27. Date and name of person/agency who did will if one was done prior to this:

ATTACH COPY OF OLD WILL IF YOU HAVE ONE.

**Copy checklist: Divorce decree(s) ___ Marriage Certificate(s) ___ Adoption decree(s) ___ Birth certificate(s) ___
Death certificate(s) ___**

Our Fax number is 907-442-7827