

Paaraq Policy and Scholarship Application



Policy, Procedures, and Application for Paaraq Scholarship Program

The Maniilaq Association Paaraq Scholarship Program is a scholarship awarded to selected students who are pursuing degrees at accredited universities and who are enrolled in a federally recognized tribe, residing in the Maniilaq Service Area. The program provides full-time recipients up to \$1,250 per semester and part-time recipients up to \$625 per semester. All funds are paid directly to the University for Tuition and Fees. The Paaraq scholarship Program is administered by staff at the Maniilaq Employment and Training Program.

Eligibility Criteria

To be eligible to apply for the Scholarship, the applicant must meet the below criteria:

- 1) Be an enrolled member of a Federally Recognized Tribe from the Maniilaq Service Area: Ambler, Buckland, Deering, Kiana, Kivalina, Kobuk, Kotzebue, Noatak, Noorvik, Point Hope, Selawik, or Shungnak;
- 2) Reside in the Maniilaq service area;
- 3) Be enrolled into a college degree program (Associates or Bachelors) at an accredited University
- 4) Be enrolled as full-time or part-time status in accordance with the university's regulations and rules. Students who are funded on a full-time status must complete the semester as such;
- 5) First time applicants must have an overall GPA of 2.0 and returning students must have a 2.0 or greater GPA for the previous semester funded;
- 6) Be enrolled in a Maniilaq related field

Application Process

To apply, students must fully complete and submit the following (students who received a scholarship the prior session should refer to "Returning Applicants" below):

- 1) The Maniilaq Association Paaraq Scholarship Application with release of information (ROI)
- 2) For first time applicants, official transcripts from high school and each school previously attended; to show overall GPA of 2.0 or greater
- 3) Proof of Acceptance from the University that shows major field/ degree as a Maniilaq related field.
- 4) For first time applicants, copy of State ID or driver's license
- 5) Proof of registration status from the school, including all registered classes, hours and fees
- 6) Tribal enrollment card or official certificate from your village IRA
- 7) A letter of intent (minimum 500 words) explaining your career goals and their applicability to help to meet the needs of the Inupiat people
- 8) Two letters of recommendation from academic professors, employers and or tribal officials

Applicants Responsibility! Call 442-7021 to make sure we received everything!

It is the applicant's responsibility to contact the Maniilaq Employment & Training office to ensure the application has been received, is complete and submitted. If your application is incomplete, we will attempt to contact you to inform you of what's needed, and the deadline to submit by. If you have not contacted us before the deadline date, your application will be denied.

Paaraq Policy and Scholarship Application



Student Paaraq Checklist

First Time Applicants Document Checklist

- The Maniilaq Association Paaraq Application and Release Form
- High School Transcripts/ Diploma
- Official Transcripts from previous higher education with an overall GPA of 2.0 or greater
- Copy of State ID or Driver's License
- Proof of Acceptance from the University that shows major field as a Maniilaq related field.
- Registration from the school, including all classes, and hours to verify full or part time
- Tribal membership enrollment card or certificate from one of the Maniilaq service area villages including Point Hope
- A letter of intent (minimum 500 words) explaining your reasons for requesting a scholarship, stating your career goals, and how your goal will help meet the needs of the Inupiat people
- Two letters of recommendation from academic professors, employers and or tribal official

Deadlines

Applicants must apply and submit all required documents by the following deadlines. Your application must be received by these dates:

Semester Schedule

Fall Semester – First Friday in August

Spring Semester – First Friday in January

Continuing Students Eligibility and Documents checklist

It the policy of Maniilaq Association that continuing recipients of the Paaraq Scholarship must

- Submit the Paaraq Continuation Application and Release Form
- Unofficial transcripts showing a
 - 1.** 2.0 or greater grade point average (GPA) for the previous semester
 - 2.** Passed all the courses that you registered for the previous semester and
 - 3.** Passed as full-time or part time; whichever considered for the previous semester
- Proof of registration and fees from the school for upcoming semester.
- A letter of intent (minimum 500 words) explaining your progress over the past session, new insight into your career goals and their applicability to help to meet the needs of the Inupiat people

Scholarship Information

The Scholarship Program will award recipients as follows:

Fall & Spring Semester Schedule:

- \$1,250 is awarded for full-time students; or
- \$625 is awarded for part-time students.

Paaraq Policy and Scholarship Application



Continued Eligibility:

It is the policy of Maniilaq Association that recipients of the Scholarship maintain a 2.0 or greater grade point average (GPA) each session and must meet their full-time or part-time student based on the number of credit hours considered by the student's school as full-time or part-time respectively. A returning student whose GPA is below 2.0 or has not passed the previous semester as full time or part-time according to enrollment, will be placed on Paaraq funding probation for the next term. The student must bring their GPA up in that term or their funding will be denied the next term. The student must have passed all courses they were enrolled and registered for in the semester that they received Paaraq funding. Failure to pass all previous registered for courses may cause the recipient to be placed on probationary status, or denial of funding.

Probationary Status:

Returning students who do not meet all the eligibility requirements may be placed on probation and will only receive half of the Paaraq scholarship. Probationary status can only be used twice and if eligibility requirements from the Paaraq policy are not met, the student will be denied.

Class Retakes:

Paaraq funding will not pay for class retakes. If the class was funded for in previous semesters, and the student enrolls for it again, the cost of the class will be deducted from your next award. Student must also be registered as full time aside from this class.

Returning Applicants

A student who received a scholarship in the previous session who wishes to apply for the scholarship for the next session, must complete and submit the following on or before the application deadline:

- 1) The Maniilaq Association Paaraq Scholarship Application with release of information;
- 2) University transcript (Official for fall and Unofficial for Spring); must have passed all the courses that you registered for in the previous semester; must have passed as full-time or part-time based on all courses you were enrolled, failure to do so may cause recipient to be placed on probationary status, or denial of funding. Full-time status probation is allowed once a year. The student must pass the probationary semester as full or part time whichever they register for or their funding will be denied the next term;
- 3) Paaraq funding will not pay for class retakes, if the class was funded for in previous semesters, the cost of the class will be deducted from the payment;
- 4) Proof of full-time or part-time registration from the school, including all classes and hours;
- 5) A letter of intent (minimum 500 words) explaining your progress over the past session, new insight into your career goals and their applicability to help to meet the needs of the Inupiat people;
- 6) Report to Maniilaq Employment & Training every quarter to communicate and inform staff about your studies, challenges, and needed support. Students who withdraw, whether officially or unofficially, may be suspended from the scholarship program unless they can show just cause why withdrawal is necessary. The student must notify Maniilaq Employment & Training within ten working days of dropping or withdrawing from classes;
- 7) Maintain a 2.0 cumulative Grade Point Average (GPA). If the student fails to maintain a 2.0 GPA they will be placed on Paaraq funding probation for the next term. GPA probation is allowed once a year. The student must bring their GPA up in that term or their funding will be denied the next term. If a student is denied funding for academic reasons they may apply again when their GPA is brought up to a 2.0 or better.

Paaraq Policy and Scholarship Application



| | | |
|---|--|---|
| <input type="checkbox"/> New Applicant <input type="checkbox"/> Returning Applicant | Up to \$1250 Scholarship awarded to: | |
| Sessions/Deadlines: <input type="checkbox"/> Fall -1st Friday in August <input type="checkbox"/> Spring -1st Friday in January | <input checked="" type="checkbox"/> Accepted into an accredited college or university <input checked="" type="checkbox"/> With the major relating to Maniilaq services <input checked="" type="checkbox"/> Tribal members within the Maniilaq service area <input checked="" type="checkbox"/> Must reside in the Maniilaq service area | |
| New Applicant Requirements: CHECK OFF AND SUBMIT | | |
| <input type="checkbox"/> Completed Application | <input type="checkbox"/> Two Letters of Recommendation | <input type="checkbox"/> Acceptance Letter |
| <input type="checkbox"/> Class Registration | <input type="checkbox"/> Verification of Tribal Enrollment | <input type="checkbox"/> Copy of State ID |
| <input type="checkbox"/> High School Transcript/Diploma/GED | <input type="checkbox"/> Letter of Intent (500 words min) | <input type="checkbox"/> Official Transcripts |

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| Returning Applicant requirements: |
| <input type="checkbox"/> Letter of Intent (500 words min) |
| <input type="checkbox"/> Official Transcripts- Fall Term <input type="checkbox"/> Unofficial Transcripts- Spring Term |
| <input type="checkbox"/> Class Registration |
| <input type="checkbox"/> Complete Application |

Special Note: It is the applicant's responsibility to contact the Maniilaq Employment & Training office to ensure the application has been received, is complete and submitted. If your application is incomplete, we will contact you to inform you of what's needed, and the deadline to submit by. If not all documentation is received by Paaraq deadline, application will be determined incomplete and denied.

Applicant Information

| | | | | |
|----------------------------------|-------------|-------------|-------------------------|---------------|
| Name: First Middle Last | | | Social Security Number: | |
| Maiden Name or Other Names Used: | | | Date of Birth: | Male: Female: |
| Mailing Address: | | City: | State: | Zip Code: |
| Physical Address: | | City: | State: | Zip Code: |
| Home Phone: | Cell Phone: | Work Phone: | | |
| E-mail Address: | | | | |

Tribal village enrolled in: _____

When the school year begins, what will your grade level be?

- Never Attended College/1st Year
 Attended College Before/1st Year
 2nd Yr/Sophomore
 3rd Yr/Junior
 4th Yr/Senior
 5th Yr/Other Undergraduate
 Continuing Graduate

Academic Records

| | | | |
|---------------------|-------------------------|-----------------|-----------|
| College/University: | | | |
| Address: | City: | State: | Zip Code: |
| Major: | Credits Earned to Date: | Cumulative GPA: | |

Applicant Signature

Date

Paaraq Policy and Scholarship Application



Maniilaq Association Employment & Training Program Authorization for Release of Information

I, _____, hereby authorize the release of information requested by the Tribal Government Services, Employment & Training Program. The requested information shall be used solely in the administration of Employment & Training and will not be release to any other person or agency outside the Employment & Training Program or its agents. I hereby authorize the Employment & Program Services to obtain and exchange information related to my applications to participate in their programs. And, to arrange for such participations based on my employability assessment and plan to employment related services and activities. This release of information shall be in effect while I am an applicant or recipient of Employment & Training benefits.

Persons or organizations that may be contacted include, but are not limited to: the Department of Law, the Department of Public Safety, the Department of Fish & Game, the Department of Labor, the Department of Military Affairs, Alaska State Housing Authority, Social Security Administration, local and tribal governments, public assistance program contractors, stock and grantees, Health Care Providers, Tax Assessors, Financial Institutions, Native Corporations, Stock Brokerage Firms, Landlords, Employers, School Authorities, private individuals and all departments and programs within and administered by the Tribal Government Services.

| | | | |
|--|-------------------------|-----------------|-----------|
| College/University: | | | |
| Address: | City: | State: | Zip Code: |
| Major: | Credits Earned to Date: | Cumulative GPA: | |
| This Release Authorization Form is valid 1 year from the date signed. | | | |

Printed Name of Applicant

Applicant Signature

Social Security Number

Date of Applicant Signature